



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Request for Mayoral Selection of A&E Firm RFQ 1017660, Consultant for Technical Design Review of Water, Sewer, and Stormwater

MCS
by
NCS

Metro received 10 proposals for the A&E Review Board to consider. The Review Board submits for review and selection by the Mayor the top 4 evaluated firms listed below in alphabetical order, accompanied by the Review Board's summary.

While it is acknowledged that the selection is solely that of the Mayor, it is the Review Board's recommendation that Barge Cauthen & Associates, Inc., Civic Engineering and Information Technologies, Inc., Gresham Smith & Partners, and S&ME, Inc. be considered for this project.

A&E Firm: Barge Cauthen & Associates, Inc.

Strengths: Detailed description of three jobs conducted over the past five years of similar size, scope, and complexity; Detailed understanding and expertise in all of the services requested in this solicitation; Firms office is located within Davidson County; Detailed time commitment for each of the key personnel on this project; Detailed role of subcontractors and how they will be utilized. Detailed role of each position within the firm that will be assigned to this work; Detailed project review distribution for plan reviews; Detailed experience and expertise relevant to the services requested by this solicitation of the key individuals within the organization.

Weaknesses: Water and Sewer plan review examples lacked detail; Lacked detail on how work will be prioritized for Metro with their current capacity; Firm location that was requested was listed in the incorrect section.

MWBE Plan: Proposed the engagement of Hawkins Partners, Inc. (WBE) for review of plantings in bioretention systems, KG Harrison & Associates (WBE) for review of Water and Sewer plans.

SBE/SDV Plan: Proposed the engagement of SBE subcontractors Hawkins Partners, Inc. and K G Harrison & Associates, LLC.

A&E Firm: Civic Engineering and Information Technologies, Inc.

Strengths: Detailed understanding and expertise in all of the services requested in this solicitation; Detailed description of three jobs conducted over the past five years of similar size, scope, and complexity; Firm's office is located within Davidson County; Detailed experience and expertise relevant to the services requested in this solicitation; Detailed time commitment for each of the key personnel on this

project; Detailed description on how work will be prioritized for Metro with their current capacity.

Weaknesses: Lacked detail in defining the role of each position within the firm that will be assigned to this work; Firm location that was requested was listed in the incorrect section.

MWBE Plan: Proposed the engagement of Geotek Engineering Company (MBE) Geotechnical Review Services.

SBE/SDV Plan: Proposed the engagement of SBE contractor Geotek Engineering Company

A&E Firm: **Gresham Smith & Partners**

Strengths: Detailed understanding and expertise in all of the services requested in this solicitation; Local offices inside Davidson County; Detailed role of each position within the firm that will be assigned to this work.

Weaknesses: Failed to acknowledge that they could meet the 10 business day deadline requirement for plan reviews. Description of the jobs conducted for water, sewer, and stormwater lacked detail; Lacked detail in defining the organizational structure for providing the services requested by this solicitation; Lacked detail in the time commitment for each of the key personnel on this project.

MWBE Plan: Proposed the engagement of CIA – Civil Infrastructure Associates, LLC (WBE) for Engineering Services.

SBE/SDV Plan: Proposed the engagement of SBE CIA – Civil Infrastructure Associates, LLC

A&E Firm: **S&ME, Inc.**

Strengths: Detailed description of at least three jobs conducted over the past five years of similar size, scope, and complexity; Firms office is located within Davidson County; Detailed demonstration of firm's understanding and expertise in stormwater services requested in this solicitation; Detailed description on how work will be prioritized for Metro with their current capacity.

Weaknesses: Lacked detail on demonstrating the firm's understanding and expertise in water and sewer services requested in this solicitation; Time allocated to the project was heavily weighted toward non-review staff.

MWBE Plan: Proposed the engagement of Booker Engineering, Inc. (MBE) for Electrical & Lighting Engineering Design Review.

SBE/SDV Plan: Proposed the engagement of SBE Booker Engineering, Inc.

	AMEC Environment & Infrastructure, Inc.	Barge Cauthen & Associates, Inc.	Cannon & Cannon, Inc.	Civic Engineering and Information Technologies, Inc.	Civil & Environmental Consultants, Inc.	Gresham Smith & Partners	K G Harrison & Associates, LLC	Lamar Dunn & Associates, Inc.	Orchard, Hiltz & McCliment, Inc.	S&ME, Inc.
Firm Qualifications (40 points)	24	37	27	38	25	35	24	30	29	36
Team Qualifications (40 points)	35	39	18	35	26	37	33	27	33	36
Firm's Capacity to Perform (20 points)	13	20	14	20	13	15	12	14	16	17
Total (100 Points)	72	96	59	93	64	87	69	71	78	89

Amec Environment & Infrastructure, Inc.

Strengths - Firm detailed their experience and expertise in stormwater services requested; Firm's office is located within Davidson County.

Weaknesses - Failed to provide experience within the Firm in water and sewer services requested; Review staff does not have most of the time commitment on stormwater, water, and sewer design reviews plans; Key individuals proposed lacked detail in stormwater review experience; Failed to acknowledge that they could meet the 10 business day deadline requirement for plan reviews; Time allocated to the project was heavily weighted toward non-review staff.

Barge Cauthen & Associates, Inc.

Strengths - Detailed description of three jobs conducted over the past five years of similar size, scope, and complexity; Detailed understanding and expertise in all of the services requested in this solicitation; Firm's office is located within Davidson County; Detailed time commitment for each of the key personnel on this project; Detailed role of subcontractors and how they will be utilized. Detailed role of each position within the firm that will be assigned to this work; Detailed project review distribution for plan reviews; Detailed experience and expertise relevant to the services requested by this solicitation of the key individuals within the organization.

Weaknesses - Water and Sewer plan review examples lacked detail; Lacked detail on how work will be prioritized for Metro with their current capacity; Firm location that was requested was listed in the incorrect section.

Cannon & Cannon, Inc.

Strengths - Detailed description on how work will be prioritized for Metro with their current capacity.

Weaknesses - Failed to demonstrate their understanding and expertise within the Firm in all of the services requested in this solicitation; Time commitment for each of the key personnel on this project lacked detail; Failed to define the role of each position within the firm that will be assigned to this work; Failed to define the organizational structure for providing the services requested in this solicitation. Roles of key individuals within your firm that will be assigned this work lacked details; Time allocated to the project was heavily weighted toward non-review staff.

Civic Engineering and Information Technologies, Inc.

Strengths - Detailed understanding and expertise in all of the services requested in this solicitation; Detailed description of three jobs conducted over the past five years of similar size, scope, and complexity; Firm's office is located within Davidson County; Detailed experience and expertise relevant to the services requested in this solicitation; Detailed time commitment for each of the key personnel on this project; Detailed description on how work will be prioritized for Metro with their current capacity.

Weaknesses - Lacked detail in defining the role of each position within the firm that will be assigned to this work; Firm location that was requested was listed in the incorrect section.

Civil & Environmental Consultants, Inc.

Strengths - Firm detailed their experience and expertise in stormwater design review plans; Firm's office is located within Davidson County; Detailed resumes of key individuals.

Weaknesses - Failed to provide experience within the Firm in water and sewer services requested; Failed to acknowledge that they could meet the 10 business day deadline requirement for plan reviews; Lacked detail in defining the organizational structure for providing the services requested by this solicitation. Lacked detail in defining the role of each position within the firm that will be assigned to this work. Time commitment for each of the key personnel on this project lacked detail.

Gresham Smith & Partners

Strengths - Detailed understanding and expertise in all of the services requested in this solicitation; Local offices inside Davidson County; Detailed role of each position within the firm that will be assigned to this work.

Weaknesses - Failed to acknowledge that they could meet the 10 business day deadline requirement for plan reviews. Description of the jobs conducted for water, sewer, and stormwater lacked detail; Lacked detail in defining the organizational structure for providing the services requested by this solicitation; Lacked detail in the time commitment for each of the key personnel on this project.

K G Harrison & Associates LLC

Strengths - Firm's office is located within Davidson County; Detailed water and sewer experience and expertise in services requested in this solicitation.

Weaknesses - Lacked detail in stormwater experience and expertise within the firm in services requested in this solicitation; Firm location that was requested was listed in the incorrect section; Lacked detail in defining the role of each position within the firm that will be assigned to this work; Lacked detail in the time commitment for each of the key personnel on this project; Lacked detail on how work will be prioritized for Metro with their current capacity.

Lamar Dunn & Associates, Inc.

Strengths - Local offices inside Davidson County; Detailed water and sewer experience and expertise in services requested in this solicitation; Detailed description on how work will be prioritized for Metro with their current capacity.

Weaknesses - Failed to provide stormwater experience and expertise within the firm in services requested in this solicitation; Lacked detail in defining the role of each position within the firm that will be assigned to this work; Review staff does not have the majority of the time commitment on water and sewer design reviews plans; Time allocated to the project was heavily weighted toward non-review staff.

Orchard, Hiltz, & McCliment

Strengths - Detailed experience and expertise in water, sewer, and stormwater services requested; Demonstrated an understanding and expertise within the Team in all of the services requested in this solicitation; Local offices located inside Davidson County.

Weaknesses - Failed to provide at least three jobs over the past five years of similar size, scope, and complexity; Firm location that was requested was listed in the incorrect section; Lacked detail in defining the role of each position within the firm that will be assigned to this work; Failed to acknowledge that they could meet the 10 business day deadline requirement for plan reviews; Lacked detail on how to handle and coordinate work to be performed for Metro.

S&ME, Inc.

Strengths - Detailed description of at least three jobs conducted over the past five years of similar size, scope, and complexity; Firms office is located within Davidson County; Detailed demonstration of firm's understanding and expertise in stormwater services requested in this solicitation; Detailed description on how work will be prioritized for Metro with their current capacity

Weaknesses - Lacked detail on demonstrating the firm's understanding and expertise in water and sewer services requested in this solicitation; Time allocated to the project was heavily weighted toward non-review staff.

BAO SBE Assessment Sheet

BAO Specialist: Jerval Watson

Contract Specialist: Brad Wall

Date: 09/07/17

Department Name: Water Department

RFP/ITB Number: 1017660

Project Name: Consultant for Technical Design Review of Water, Sewer, and Stormwater

Primary Contractor:	SBEs approved?	Comments
Barge Cauthen & Associates	YES	Proposed the engagement of SBE subcontractors Hawkins Partners, Inc. and K G Harrison & Associates, LLC
Civic Engineering and Information Technologies, Inc.	YES	Proposed the engagement of SBE contractor Geotek Engineering Company
Gresham Smith & Partners	YES	Proposed the engagement of SBE CIA -Civil Infrastructure Associates, LLC
S & ME, Inc.	YES	Proposed the engagement of SBE Booker Engineering, Inc.

Column Headings

Shaded cells in columns E and G are formula driven and should not be changed

White cells with text are fields that you can edit.

Gray cells with bold text contain formulas that can not be changed.

PNP Compliance Results Form

Department Name: Metro Water Services

RFP/ITB Number: 1017660

Consultant for Technical Design Review of Water, Sewer, and Stormwater (A & E)

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Barge Cauthen & Associates, Inc.	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Hawkins Partners, Inc. (WBE) for Review of plantings in bioretention systems, KG Harrison & Associates (WBE) for Review of Water and Sewer plans. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
Civic Engineering and Information Technologies, Inc.	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Geotek Engineering Company (MBE) Geotechnical Review Services. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
Gresham, Smith, and Partners	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of CIA - Civil Infrastructure Associates, LLC (WBE) for Engineering Services. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

*Denotes Contractor with whom follow up was required

Date: 09/07/2017

Metro Buyer: Brad Wall

BAO Rep: Jerval Watson

PNP Compliance Results Form

Department Name: Metro Water Services

RFP/ITB Number: 1017660

Consultant for Technical Design Review of Water, Sewer, and Stormwater (A & E)

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
S & ME, Inc.	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Booker Engineering, Inc. (MBE) for Electrical & Lighting Engineering Design Review. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

*Denotes Contractor with whom follow up was required

Date: 09/07/2017

Metro Buyer: Brad Wall

BAO Rep: Jerval Watson